



# LOREN COOK COMPANY

Corporate Offices  
2015 E. Dale Street • Springfield, MO 65803-4637  
Manufacturing Plants  
Springfield, Missouri • Asheville, North Carolina

## APPLICATION FOR EMPLOYMENT

### PERSONAL INFORMATION

DATE \_\_\_\_\_

NAME \_\_\_\_\_ SOC. SEC. NO. \_\_\_\_\_  
LAST FIRST MIDDLE

ADDRESS \_\_\_\_\_  
STREET CITY STATE ZIP

HOME PHONE NO. \_\_\_\_\_  
ARE YOU LEGALLY ABLE TO WORK IN U.S.? YES NO  
ARE YOU 18 YEARS OR OLDER? YES NO

CELL PHONE NO. \_\_\_\_\_ WHO REFERRED YOU TO US? \_\_\_\_\_

WERE YOU PREVIOUSLY EMPLOYED BY THIS COMPANY? ~~YES~~ NO IF YES, WHEN? \_\_\_\_\_

### EMPLOYMENT DESIRED

POSITION \_\_\_\_\_ DATE YOU CAN START \_\_\_\_\_ SALARY DESIRED \_\_\_\_\_

ARE YOU EMPLOYED NOW? ~~YES~~ NO

WHAT SHIFTS ARE YOU AVAILABLE TO WORK? \_\_\_\_\_ 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup>

WHAT SHIFT WOULD YOU PREFER? \_\_\_\_\_ 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup>

EDUCATION	NAME AND LOCATION OF SCHOOL	NO. OF YEARS ATTENDED	DID YOU GRADUATE?
HIGH SCHOOL	_____	_____	_____
	_____	_____	_____
COLLEGE	_____	_____	_____
	_____	_____	_____

TRADE SCHOOL OR OTHER SPECIAL TRAINING \_\_\_\_\_

WERE YOU IN THE U.S. ARMED FORCES? YES NO NUMBER OF YEARS OF SERVICE \_\_\_\_\_

LIST ANY SPECIAL SERVICE TRAINING \_\_\_\_\_ RANK AT DISCHARGE \_\_\_\_\_

DESCRIBE ANY SKILLS OR QUALIFICATIONS WHICH YOU FEEL WOULD BE HELPFUL TO THE COMPANY \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES NO IF YES, PLEASE EXPLAIN NATURE OF FELONY \_\_\_\_\_

**PLEASE TURN OVER!!!**

**EMPLOYMENT HISTORY**

LIST BELOW ALL PRESENT AND PAST EMPLOYMENT, BEGINNING WITH YOUR MOST RECENT

(If you worked under a different name, please indicate that name \_\_\_\_\_ )

EMPLOYER'S NAME	ADDRESS & CITY	DATES WORKED	DESCRIBE WORK YOU DID	REASON FOR LEAVING	PAY RATE	WHO SHOULD WE CONTACT & PHONE NO.
1.		From _____ (mm/yy) To _____ (mm/yy)				
2.		From _____ (mm/yy) To _____ (mm/yy)				
3.		From _____ (mm/yy) To _____ (mm/yy)				
4.		From _____ (mm/yy) To _____ (mm/yy)				
5.		From _____ (mm/yy) To _____ (mm/yy)				
6.		From _____ (mm/yy) To _____ (mm/yy)				

IS THERE ANY REASON WE SHOULD NOT CONTACT A FORMER EMPLOYER? YES \_\_\_\_\_ NO \_\_\_\_\_

**PERSONAL REFERENCES:**

NAMES OF INDIVIDUALS WHOM WE MAY CONTACT FOR PERSONAL REFERENCE:

NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

NAMES OF RELATIVES AND FRIENDS WHO ARE WORKING FOR THE COMPANY:

\_\_\_\_\_  
\_\_\_\_\_

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, untrue or incomplete statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references listed to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you. In consideration of my employment, I agree to conform to the rules and regulations of Loren Cook Company, and my employment and compensation can be terminated with or without cause, and with or without notice at anytime, at the option of either the Company or myself. I understand that no representative of the Company, other than the President of the Company, has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing."

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_